

FY24 ACC CASELOAD REPORTING INFORMATION

(updated 10/2/2023)

A. CRIMINAL DIVISION CASES

Criminal Division cases are reported when you are assigned.

If you are assigned to represent a client on a Violation of Probation charge, only report the VOP(s). Do not report the original case charges.

If you are assigned to represent a client solely for the purpose of Expungement or Sealing, only report that expungement or sealing. Do not report the original case charges

IMPORTANT: You need to report the exact charges and list them all per docket #. You must use the statute code or title/section.

B. FAMILY DIVISION CASES

Family Division cases are reported even if you represent a parent or other adult in the case. These are the only case types you can report:

1. CHINS: A – Abuse; B – without proper parental care; C- beyond control; D - truant.
[NOTE: These may be totally new cases filed with the court OR they may be new cases assigned to you. If the case is old but you receive a new assignment (not just a new hearing), you count the case when you are first assigned, and only that one time aside from a TPR being filed as noted below under #3.]
2. Delinquency: Please specify the exact charges – list all of them per docket #. Please use the statute code or title/section. If you are assigned a juvenile VOP, please report just that, not the original charge(s).
3. Termination of Parental Rights – only report a TPR when the TPR is filed with the court, or when you are initially assigned to the TPR if that occurs after the initial filing. Do not report TPRs when parents voluntarily relinquish their rights in the very early stages of the TPR.

Aside from reporting TPRs as noted in #3, no other hearings or events will be reported in Family Division cases.

LAWYER EQUIVALENCY CASELOAD (LEC)

A. The Criminal case LEC calculation remains the same: On an annual basis, an attorney should be able to handle:

- 150 felony cases OR
- 400 misdemeanor cases OR
- 200 other (mostly VOP) cases.

This LEC is a standard developed by the American Bar Association. There are efforts underway by defense organizations to change the LEC weighting and calculation, but while this process is underway and until a significant alternative is reached on the national level, we will continue with the ABA standard.

B. The Family case LEC calculation is changing starting 7/1/23. All categories of Family Division cases identified above (CHINS, Delinquencies and TPRs) will be counted at the felony rate of 150 cases per year.